



Longview High School Class of 1972

% Connie Milligan
PO Box 429
Longview, TX 75606-0429



45 Year Reunion

Planning Meeting on 15 October 2016

As of 25 February 2017

The following status is based on the planning meeting that was held in the Board Room of the Hilton Garden Inn - Longview from 0900 - 1130 hours, 15 October 2016.

Those attending the meeting were:

Date, Time, and Location for 45 Year Reunion

- Dates for Reunion: 20 - 21 October 2017
- Location: Hilton Garden Inn - Longview
- Activities during Reunion - Friday
 - What: Early Registration and Social
 - When: 7:00 - 10:00 PM
 - Where: Ballroom and Foyer
 - Cost: Part of registration fee
 - Snacks will be provided as part of registration
 - Photographer to take Candid Shots
 - Bar will be available to purchase drinks
 - No outside food or drinks allowed
- Activities during Reunion - Saturday Evening
 - What: Dinner, Dance, and Group Picture
 - When: 6:30 - 11:30 PM
 - 6:30 PM - Pay as you Go Bar Open
 - 7:15 PM - Class Photo and group photos (band, Jr. Highs, Womack HS, etc.) - continue through evening - coordinate with photographer when ready.
 - 7:30 PM - Mexican Buffet Open
 - 8:00 PM - Recognize guest and stats on Reunion
 - ? - Dance floor open
 - Where: Ballroom and Foyer
 - Cost: To Be Determined - One price per person

Decisions and updates made from meeting on 15 October 2016:

- Activities during Reunion - Friday Sporting Event
 - What: Attend Longview High School Sporting Event
 - When: To Be Determined
 - Where: To Be Determined
 - LHS does not make up this schedule until next year
 - Information on where to get tickets will be provided
 - Up to Individual to coordinate purchase of tickets

- Activities during Reunion - Saturday Afternoon
 - Golf - Part of registration - Vickie Neeley Brewer - would like us to reconsider adding golf to the registration. We could charge each person \$50 and it would include 18 holes and 1/2 cart, actual costs is \$39. Last time we spent \$649 for course, carts, and gifts; but, we had \$850 paid, so a profit of \$201.
 - This has been added back in.
 - Creates income for the reunion and provides fellowship.
 - Trivia with Marty - Marty Baumgardner would host a music trivia game over (1) 60s-mid-to-late, (2) 60s-Motown and R&B, (3) 60s-British Invasion, (4) 70s-early-to-mid, (5) Beatles, (6) music specifically when we were at LHS [September 1969 to June 1972]. He would run and provide prizes at no cost to the Reunion. We would use one of the rooms we have on Saturday.

- Cost of Reunion
 - The cost of the Reunion will be \$100 per person. This is based on actual and projected cost, using a projected attendance of 175 paying. This includes the cost of the food, entertainment, rental of items, photographer, administrative costs, insurance, security, recurring costs (post office, website, etc.), etc.
 - There will be only one fee charged to participate in the Reunion, with the focus on the Saturday evening event. Friday social is part of that fee. Based on current estimates the cost will be \$100 per person. Cost for 40 Year Reunion was \$20 for the Friday evening only and \$60 for the Friday and Saturday events. An additional \$50 was charged for those wanting to play golf.
 - Mike Scott and Greg Strong have worked on reducing the cost of the Saturday evening meal from \$30 to \$25.00.
 - See the attached cost sheet, but the projected total cost of the 45 Reunion is \$20,843.88. The following is the cost per person:
 - 100 Attendees \$210.94
 - 125 Attendees \$168.75
 - 150 Attendees \$142.08
 - 175 Attendees \$120.54
 - 200 Attendees \$105.47

- Hotel Room Costs at Hilton Garden Inn - Longview - Jim Bob Rollins
 - Our group, Longview High School Class of 1972, has a 20 room block, a mixture of single and double beds for a cost of \$89.00 plus tax from 20 - 22 October 2017.
 - A website link and ability to call in to make reservations for the room block will be provided with the registration forms, website, and Facebook.
 - <http://group.hiltongardeninn.com/lhs1972reunion>
 - Greg Strong has reduced the rate to around \$89 plus taxes.

- Food and Drink - Greg Strong and Mike Scott
 - All food and drink has to be purchased through Hilton Garden Inn. A bar will be set up in the foyer for Friday and Saturday night.
 - Hotel also has a bar and restaurant that will be open during the Reunion. They provide a full breakfast and have a menu for the evening.
 - Restaurant:
 - Breakfast - 6:00 to 10:00 AM
 - Dinner - 5:00 to 10:00 PM (except Sunday, closes at 9:00 PM)
 - Bar
 - 5:00 to 10:00 PM (except Sunday, closes at 9:00 PM)
 - Saturday evening will be a Fiesta Buffet with Beef and Chicken. This was selected to give a broader choice of foods - salad, chicken, or beef. Mark Moseley wanted to ensure that toothpicks are available or get rid of the beef, because the flank steak gets stuck between your teeth.

- Finances - Connie Hargis Milligan
 - Currently have \$2,812.58 in the account, which was left over from the last Reunion. Due to cost increase, instead of the \$2,500, the goal should be raised to \$6,000 due to a need to put down payments to reserve facilities. At this time, this does not seem doable, but all excess funds will be kept in the LHS account.
 - Down payment of \$4,291.06 was made to Hilton Garden Inn - Longview on 8 January 2016 to reserve it for the Reunion. Remaining balance of \$4,291.05 to be paid on 19 October 2017.
 - Down payment of \$200 has been paid to David Goldman for his DJ services for a remaining balance of \$500 to be paid on 21 October 2017.
 - Down payment of \$1,000 has been paid to VIP Alliance for video, photographer, and photo booth a remaining balance of \$250 to be paid on 21 October 2017.
 - To remain in the positive account, it will be important to enforce no pay, no entry for every event.

- Security - Mark Moseley
 - Security (off duty Police) will be provided on Friday and Saturday nights to ensure everyone remains safe.
 - They will be present from the start to finish of the scheduled events.

- Liability Insurance - Mark Moseley
 - The purpose of this is to protect all participants of the Reunion if some unforeseen emergency situation arises.
 - As we have become older and wiser this makes good sense and this has been done in the past and should be continued in the future.

- Registration - Connie Hargis Milligan, Mark Moseley, and Jim Bob Rollins
 - Consist of providing nametags and ensuring payment has been paid for the various events.
 - Nametag format used during last Reunion will be used for this Reunion. Having the old class picture and maiden name helped on identifying people in pictures and when you meet them. Spouse nametags will have the class member's picture on them.
 - Mark Mosley will coordinate with Class of 1973 to see if they can provide people to assist with the registration tables.

- Music - Barbara Reid Bass and Marty Baumgardner
 - Barbara was able to coordinate with Dave Goldman of Music on Wheels to provide music for Saturday night. He is the one that provided music for the last reunion.
 - Marty has volunteered to provide music during Friday night to get us into the Reunion Mood.

- Photos during the Reunion - Lynn Rader Martin
 - Plan is to have someone taking pictures throughout the events and then provide these on Facebook and the Lobos72 website
 - A class photo will be taken on Saturday at 7:15 PM in the ballroom. Stands will be used to ensure everyone can be seen. Additionally, the photographer will be available to take other group pictures, similar to 40 year Reunion - band, various schools, etc.
 - Mark Moseley talked with VIP Video & Photo Production, Michael Colteaux, and they have been contracted to take pictures and videos for both nights and have a photo booth on Saturday. The costs would be \$600 for the photography services on Friday and Saturday night and \$650 for the photo booth Saturday night. He would sell DVDs with all the pictures for \$15.00. We would be able to post pictures on the website and would include a pre-purchase of the DVD with our registration package.

- Multimedia Presentation
 - During the Friday and Saturday events, a slide show of High School and past Reunions will be ongoing. Pictures that are provided will also be displayed on the website, so assistance from class members on locating old photos will be helpful.
 - Departed classmates will be highlighted in the Foyer area by a series of posters that will be similar to what is shown on our website. There will not be a slide show of Remembrance for deceased classmates or school staff.

- Trinkets
 - Class of 72 Banner - Patsy Bussey has the banner from the last Reunion and will make it available for signing again. This will be displayed in the Foyer and should be annotated with the number of Reunions you have attended.
 - Class of 72 Cups - everyone enjoyed having the cups and want to have them for the Reunion to serve drinks in from the bar. Mike Scott has volunteered to sponsor purchasing these. Being an orthodontist must be good - thanks Mike.
 - Old School Shirts - looking into having t-shirts for sale that show the old high school, possibly can be pre-ordered.
 - Updated Annual - Then and Now - not sure on how this would be done. Still open for discussion.
 - Open for anyone who wants to donate items for the Reunion, with Class of 72 on them. If we get enough stuff we will possibly offer a registration swag bag, in conjunction with the Longview Visitor Bureau.
 - Reading Glasses will be provided on tables during Friday and Saturday for those needing them.

- Advertisement
 - Need to contact Longview- News Journal to run announcement in Sunday's paper.
 - Need to contact LHS Website to post details on their website and under their school news.

- Saturday - Teacher Recognition
 - List of teachers from Longview and Womack High School from 69 - 72 is being developed. A letter of invite will be sent out to each, asking them to attend the dinner and be recognized by the Class of 1972.
 - A picture with room for classmates to sign and make comments will be available Friday and Saturday for each of the teachers. These will be presented on Saturday evening.
 - Sample of text:

C.C. Turner
 Trigonometry, Calculus, Algebra II

*For the instruction, guidance, mentorship, and
 friendship provided to the*

Longview High School Class of 1972

- Location of Classmates - Ann Forster Jennings
 - This is an ongoing effort by Ann and others to locate classmates.
 - Used the following websites to locate people:
 - Classmates.com
 - Longview Alumni Website (attached to the LHS webpage)

- MyLife.com
 - Peoplesmart.com
 - Spokeo.com
 - People.yahoo.com
 - Whitepages.com
 - Peoplefinders.com
 - Longview411.com
 - Facebook has 180 members on the Longview High School - Class of '72 page
- NOTE: Ann, Gary Harper, Jimmy Mantozos, and several others have been instrumental in finding classmates. One of the comments made when Ann finds someone is that they thank her for tracking them down and informing of the Reunion. Just as sad is when she discovers another Departed Classmate. So, Mark - thanks for letting her do this.

Next Planning Meeting - ?:

- Next planning meeting will be held from 0900 to 1200 hours on ?.
- Meeting will be held at the Hilton Garden Inn-Longview Board Room.
- Agenda will be published prior to the meeting. Meeting will consist of updates and finalizing committee chairs.
- Need donation of trinkets for SWAG bags to add value to the reunion.

**LHS Class of 72 - 45 Year Reunion
Balance Sheet**

CASH INCOME

As of 20 Jan 2017

Actual Cash Income		
Date	Item	Amount
30 Sep 2016	From Past Reunions (Estimate)	\$ 2,812.58
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
	Total Cash Income	\$ 2,812.58

Projected Cash Income		
Date	Item	Amount
	Wood Hollow Golf Club - Tournament	
	Assumption of Attendees	20
	At \$50 per person	\$ 1,000.00
	45 Reunion Registration and Activities	
	Assumption of Attendees	175
	At \$100 per person	\$ 17,500.00
	Total Projected Income	\$ 18,500.00

Total Cash Income	\$ 21,312.58
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CASH EXPENSES

Actual Cash Expenses		
Date	Item	Amount
	Seed Money for 45th Reunion	\$ 2,500.00
	Post Office Box Rental - 3" x 5.5" for one year	\$ 42.00
	DJ - Dave Goldman Deposit (Owe \$500)	\$ 200.00
	Photographer - VIP Alliance (Owe \$250)	\$ 1,000.00
	Agreement with Hilton Garden Inn (Owe \$4,291.05)	\$ 4,291.06
	Website Renewal (Hosting-2022 and URL-2027)	\$ 685.00
		\$ -
	Total Actual Expenses	\$ 8,718.06
	Cost Per Person	\$ 49.82

Projected Cash Expenses - Miscellaneous		
Date	Item	Amount
	Class of 1972 Project Donation	\$ 500.00
	Newspaper Advertisements versus Mailouts	\$ 200.00
	Liability Insurance Policy - Gans & Smith	\$ 400.00
	Reading Glasses (3 pack for \$8.00 for 15 people)	\$ 93.33
	Post Office Box Rental - 3" x 5.5" for one year	\$ 42.00
	Supplies - namebadge, pens, hooks, tape, etc.	\$ 300.00
		\$ -
	Total Actual Expenses	\$ 1,535.33
	Cost Per Person	\$ 8.77

Projected Cash Expenses - Friday Get Together		
Date	Item	Amount
	Assumption of Attendees	100
	Food	
	4 Canape-Finger Sandwiches	
	2 Fruit & Cheese Trays	
	Chips & Queso/Salsa	\$ 833.63
	4 Sweets (2 Varieties)	
	Soft Drinks, Tea, Coffee, Water	
	Bar - Bartender (4 Hours)	\$ 135.31
	Bar - Portable Bar	\$ 64.13
	Security - 4 Hours at \$50 per hour	\$ 200.00
	Security - 4 Hours at \$50 per hour	\$ 200.00
	Total Projected Expenses	\$ 1,433.07
	Cost Per Person	\$ 14.33

**LHS Class of 72 - 45 Year Reunion
Balance Sheet**

Projected Cash Expenses - Golf Tournament		
Date	Item	Amount
	Assumption of Attendees	20
	18 Holes of Golf and 1/2 Cart (\$40 per person)	\$ 800.00
	Awards (Best, Worst, Hole in One, etc.)	\$ 50.00
Total Projected Expenses		\$ 850.00
Cost Per Person		\$ 42.50

Projected Cash Expenses - Ballroom		
Date	Item	Amount
	Assumption of Attendees	175
	Food - Mexican Buffet (\$25 per person)	\$ 4,375.00
	Service Charge	\$ 875.00
	Tax	\$ 360.94
	Bar - Bartender (5 Hours)	\$ 160.31
	Bar - Portable Bar	\$ 64.13
	Room Rental - Main Ballroom	\$ -
	AV Equipment	\$ -
	Meals for invited Teachers and Staff (estimated 10)	\$ 250.00
	Bleachers for Group Photo	\$ 568.41
	Dance Floor	\$ 703.63
	Security - 5 Hours at \$50 per hour	\$ 250.00
	Security - 5 Hours at \$50 per hour	\$ 250.00
	DJ - Dave Goldman Deposit (Paid \$200 of \$700)	\$ 500.00
	Table Decorations	\$ 200.00
Total Projected Expenses		\$ 8,557.42
Cost Per Person		\$ 48.90

Total Expenses	\$ 21,093.88
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Actual Overall Status	
Actual Income	\$ 2,812.58
Actual Expenses	\$ 8,718.06
Status	\$ (5,905.48)

Overall Status (Actual + Projected)	
Total Income	\$ 21,312.58
Total Expenses	\$ 21,093.88
Status	\$ 218.70

100 People	\$ 210.94
125 People	\$ 168.75
150 People	\$ 142.08
175 People	\$ 120.54
200 People	\$ 105.47